Dear Sir or Madam,

I would like to notify you that I have been nominated as an Erasmus+ student, who is a current student of Economics Department at Kirklareli University / Turkey and I wish to study at your university for the next academic year 2015/2016 covering Fall & Spring term under the scope of Erasmus+ Programme.

You may find the details about me as in the following:

**Name - Surname :** Ms. Sinem BILGIC

**Home Institution / Country :** Kirklareli University / TURKEY

**Department :** Economics

**E-mail :** sinembilgic@gmail.com

If it is proper for you, I would be so glad to prepare the necessary documents that your institution requires. If you have any questions please do not hesitate to contact me and also our university’s Erasmus Office (e-mail: [erasmus@klu.edu.tr](mailto:erasmus@klu.edu.tr)).

I am looking forward to hearing from you very soon.

Kindest Regards,

Ms. Sinem BILGIC

Department of Economics

Faculty of Economics and Administrative Sciences

Kirklareli University / TURKEY

E-mail: sinembilgic@gmail.com

**\*Bu metindeki gri renk ile işaretli kısımları değiştirerek kendi bilgilerinize göre uyarlayabilirsiniz.**